

Public Document Pack



**Service Director – Legal, Governance and
Commissioning**

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Monday 24 July 2023

Notice of Meeting

Dear Member

Overview and Scrutiny Management Committee

The **Overview and Scrutiny Management Committee** will meet in **Meeting Room 3 - Town Hall, Huddersfield** at **2.00 pm** on **Tuesday 1 August 2023**.

This meeting will be webcast live and will be available to view via the Council's website.

The items which will be discussed are described in the agenda and there are reports attached which give more details.

A handwritten signature in black ink, appearing to read "Julie Muscroft".

Julie Muscroft

Service Director – Legal, Governance and Commissioning

Kirklees Council advocates openness and transparency as part of its democratic processes. Anyone wishing to record (film or audio) the public parts of the meeting should inform the Chair/Clerk of their intentions prior to the meeting.

The Overview and Scrutiny Management Committee members are:-

Member

Councillor Elizabeth Smaje (Chair)

Councillor Bill Armer

Councillor Andrew Cooper

Councillor Yusra Hussain

Councillor Jackie Ramsay

Agenda

Reports or Explanatory Notes Attached

Pages

1: Membership of Committee

To receive apologies for absence of Members who are unable to attend the meeting.

2: Minutes of Previous Meeting

1 - 4

To approve the Minutes of the meeting of the Committee held on 20th June 2023.

3: Interests

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The Councillors will be asked to say if there are any items on the Agenda in which they have disclosable pecuniary interests, which would prevent them from participating in any discussion of the items or participating in any vote upon the items, or any other interests.

4: Admission of the Public

Most debates take place in public. This only changes when there is a need to consider certain issues, for instance, commercially sensitive information or details concerning an individual. You will be told at this point whether there are any items on the Agenda which are to be discussed in private.

5: Deputations/Petitions

The Committee will receive any petitions and/or deputations from members of the public. A deputation is where up to five people can attend the meeting and make a presentation on some particular issue of concern. A member of the public can also submit a petition at the meeting relating to a matter on which the body has powers and responsibilities.

In accordance with Council Procedure Rule 10, Members of the Public must submit a deputation at least three clear working days in advance of the meeting and shall subsequently be notified if the deputation shall be heard. A maximum of four deputations shall be heard at any one meeting.

6: Public Question Time

To receive any public questions.

In accordance with Council Procedure Rule 11, the period for the asking and answering of public questions shall not exceed 15 minutes.

Any questions must be submitted at least three clear working days in advance of the meeting.

7: Kirklees Active Leisure

A presentation will be given in relation to Kirklees Active Leisure, the not-for-profit charity that manages ten leisure facilities throughout Kirklees, including a briefing in respect of the Leisure Centre Review, which is taking a strategic approach to the future leisure centre offer.

Contact: Adele Poppleton – Service Director, Culture and Visitor Economy

8: Leader of the Council - Priorities 2023-24

Councillor Shabir Pandor, the Leader of the Council, will set out his priorities for 2023-24.

9: Corporate Portfolio Priorities 2023-24

Councillor Paul Davies, the Corporate Portfolio Holder, will set out his priorities for 2023-24.

10: Council Financial Management - Energy

The Committee will receive a review of the Council's arrangements and budgets for energy.

Contact: Dean Langton – Service Director, Finance.

11: Kirklees Scrutiny Work Programme 2023-24

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Work Programmes/Agenda Plans for the Overview and Scrutiny Management Committee and the four standing Scrutiny Panels; Children's, Environment and Climate Change, Growth and Regeneration, and Health and Adult Social Care, will be submitted for the Committee's consideration.

Contact: Sheila Dykes – Principal Governance and Democratic Engagement Officer

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Contact Officer: Leigh Webb

KIRKLEES COUNCIL

OVERVIEW AND SCRUTINY MANAGEMENT COMMITTEE

Tuesday 20th June 2023

Present: Councillor Elizabeth Smaje (Chair)
Councillor Bill Armer
Councillor Andrew Cooper
Councillor Yusra Hussain

Apologies: Councillor Jackie Ramsay

3 Membership of Committee

Apologies were received from Councillor Jackie Ramsay.

4 Minutes of Previous Meetings

The minutes of the meetings held on 18th April and 24th May 2023 were agreed as a correct record.

5 Interests

Councillor Hussain declared a personal interest in respect of Item 9 below, Kirklees Armed Forces Covenant Progress Report, as an employee of a neighbouring NHS Trust (Bradford).

6 Admission of the Public

All agenda items were considered in public.

7 Deputations/Petitions

No deputations or petitions were received.

8 Public Question Time

There were no questions from members of the public.

9 Kirklees Armed Forces Covenant - Progress Report

A report was submitted providing the Committee with an update on the work of the Kirklees Armed Forces Covenant Board since the introduction of the Armed Forces Bill in 2021.

Councillor Naheed Mather, Cabinet Member for Culture and Greener Kirklees was in attendance and introduced the report which set out details of the Covenant Duty along with the progress and achievements in Kirklees. The Kirklees Armed Forces Covenant Board had been established in 2013 to encourage services and partners to offer support to the local armed forces community to make it easier for Service Personnel families and veterans to access the help and support available for the Ministry of Defence, from statutory providers and from the charitable and voluntary sector. Inclusive Communities Framework. It was reported that the Armed Forces

Overview and Scrutiny Management Committee - 20 June 2023

Act 2021 placed a legal duty on specified public persons and bodies to have due regard to the principles of the Covenant when exercising certain statutory duties and functions in respect of healthcare, education and housing.

It was explained that disadvantage in service delivery most frequently occurs through a lack of understanding of the unique obligations and circumstances of the Armed Forces Community. The aim of the new Duty is to build awareness among service providers of the Covenant's principles and the Armed Forces Community.

The report set out an update on the progress and achievements in Kirklees based on the existing good practice contained within the Armed Forces Covenant Duty Guidance on how bodies can raise awareness of Armed Forces issues. It highlighted areas where good progress is being made and other areas that could also be considered.

Questions and comments were invited from the Committee Members, with the following issues being covered:

- The importance of ensuring visibility and promoting the covenant was stressed as a means of raising awareness and increasing participation from partners and from within the Council.
- In respect of frontline staff training it was suggested that this should be a requirement for staff and that statistical information be collated to monitor take up
- Members acknowledged that things were still evolving as to how the covenant is applied
- In response to a question about the limitations of the Covenant in respect of housing, Vina Randhawa, Democracy Manager, explained that a 'champion' from Housing Solutions was a member of the Partnership Board to help Armed Forces personnel navigate the housing application process.
- It was noted that there was no formal arrangements with Mental Health Trusts and Integrated Care Boards to ensure the Covenant is adhered to.
- With regard to the budgetary situation it was noted that £20k had been set aside to support work on the Covenant. This is currently funded by way of one off contribution met from reserves and it was reported that the Council could not commit to mainstreaming the budget but work will continue to look into budget provision in collaboration with partners.
- The importance of consulting with the local armed forces community was raised as a means of measuring whether the application of the Covenant is working.

Resolved –

- 1) That the update on the work of the Kirklees Armed Forces Board, including the ongoing work with partner and voluntary organisations be noted.
- 2) That the work with housing services to help Armed Forces Personnel navigate the housing process be welcomed.
- 3) That the budget position in relation to the Armed Forces Covenant be noted.
- 4) That a survey be developed to hear the voice and understand the need of Armed Services personnel locally

Overview and Scrutiny Management Committee - 20 June 2023

- 5) That discussions be undertaken with health organisations to allow the Council to understand how they are working with the Covenant.
- 6) That statistical information relating to the take up of e-learning training be provided in future updates to the Committee.

10 Council Financial Management

The Committee received a presentation providing an overview of the Council's financial position which included an update on the latest outturn position that had recently been reported. It was highlighted that the provisional revenue outturn position for 2022/23 was for an overspend of £27m, which was an improvement on the figure of £32m that had been reported at Quarter 3. The overspend had been funded from the use of Council reserves which had resulted in reserves being reduced from £122m to £84m. With regard to the cost of living variances that had contributed to the overspend it was explained that there were three main components namely, the pay award, energy inflation and food and fuel inflation.

The presentation set out detail service variances that had resulted in overspends by respective departments across the Council, which included continued reduced income following Covid, demand pressures and treasury management issues. Details of the Capital Programme outturn for 2022/23 was reported to the Committee which had resulted in a £31.5m underspend. The presentation provided an update in respect of the current 2023/24 budget position and the planned Capital Programme for 2023-2028.

Questions and comments were invited from the Committee Members, with the following issues being covered:

- With regard to the underspend on the 2022/23 capital programme it was confirmed that the underspend had already been forecast and factored in as part of the 2023/24 budget.
- All directorates are looking at fees and charges in respect of existing income lines and potential new income lines. The corporate fees and charges review is currently underway with plans to report in October 2023. Whilst acknowledging the need to review fees and charges the committee highlighted that any potential increases needed to be affordable to the residents of Kirklees.
- With regard to the timescales for the cultural heart it was acknowledged that financial challenges could result in the project taking longer than originally planned.
- The increased cost of borrowing and its impact on the budget this has been factored into the budget to some extent. It was reported that prudential borrowing means that in some cases borrowing can be delayed and treasury management measures used to manage the cost of borrowing.
- With regard to the shortfall in parking income it was reported that a review of parking had been agreed as part of the 2023/24 budget.

Resolved - That regular updates be received by this Committee in line with financial reporting timescales with additional updates in between the quarterly reporting cycle to allow for scrutiny of any particular areas of financial concern.

11 Allocation of Co-optees 2023-24

The Committee was asked to consider the allocation of co-optees to the Scrutiny Panels, for the 2023/24 municipal year.

RESOLVED:

1. That the allocation of scrutiny co-optees for the 2023/24 municipal year, as set out in paragraph 2.4, be agreed subject to the removal of Toni Bromley from the Children's Panel.
2. That the existing serving co-optees be thanked for their continued commitment and contribution to the work of scrutiny in Kirklees.
3. That the following retiring co-optees be thanked for their contribution to the work of scrutiny:
Toni Bromley
Kristina Parkes
James Ryan
Graeme Sunderland

KIRKLEES COUNCIL			
COUNCIL/CABINET/COMMITTEE MEETINGS ETC			
DECLARATION OF INTERESTS			
Overview & Scrutiny Management Committee			
Name of Councillor			
Item in which you have an interest	Type of interest (eg a disclosable pecuniary interest or an "Other Interest")	Does the nature of the interest require you to withdraw from the meeting while the item in which you have an interest is under consideration? [Y/N]	Brief description of your interest

Signed: Dated:

NOTES

Disclosable Pecuniary Interests

If you have any of the following pecuniary interests, they are your disclosable pecuniary interests under the new national rules. Any reference to spouse or civil partner includes any person with whom you are living as husband or wife, or as if they were your civil partner.

Any employment, office, trade, profession or vocation carried on for profit or gain, which you, or your spouse or civil partner, undertakes.

Any payment or provision of any other financial benefit (other than from your council or authority) made or provided within the relevant period in respect of any expenses incurred by you in carrying out duties as a member, or towards your election expenses.

Any contract which is made between you, or your spouse or your civil partner (or a body in which you, or your spouse or your civil partner, has a beneficial interest) and your council or authority -

- under which goods or services are to be provided or works are to be executed; and
- which has not been fully discharged.

Any beneficial interest in land which you, or your spouse or your civil partner, have and which is within the area of your council or authority.

Any licence (alone or jointly with others) which you, or your spouse or your civil partner, holds to occupy land in the area of your council or authority for a month or longer.

Any tenancy where (to your knowledge) - the landlord is your council or authority; and the tenant is a body in which you, or your spouse or your civil partner, has a beneficial interest.

Any beneficial interest which you, or your spouse or your civil partner has in securities of a body where -

- (a) that body (to your knowledge) has a place of business or land in the area of your council or authority; and
- (b) either -

the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or

if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which you, or your spouse or your civil partner, has a beneficial interest exceeds one hundredth of the total issued share capital of that class.

CHILDREN'S SCRUTINY PANEL – WORK PROGRAMME 2023/24

MEMBERS: Cllr Andrew Cooper, Cllr Ammar Anwar, Cllr Elizabeth Reynolds, Cllr Richard Smith, Cllr Paul Moore, Toni Bromley (Co-Optee) ,and Oliver Gibson (Co-Optee)

SUPPORT: Helen Kilroy, Assistant Democracy Manager and Nicola Sylvester, Democracy Officer

Agenda item/area of focus	Lead Officer	Areas of Scrutiny carried forward from 21-22	Comments
<p>Standard items</p> <ul style="list-style-type: none"> • Pre-decision scrutiny (decisions by Cabinet) • Performance Information (Children's Service) – Informal meeting • Feedback from Panel Members on issues considered by Corporate Parenting Board • Ambition Board Minutes 	<p>Cabinet Members/Senior Officers (Children's Service)</p> <p>Presented by Service Directors (produced by Lucy Tiffany)</p> <p>Panel Members who attend Corporate Parenting Board</p> <p>Senior Officers and Cabinet Members</p>	<p>Panel will check at each meeting with Cabinet Members and Senior Officers from Children's Service if there are any potential areas of pre-decision scrutiny they need to consider at future meetings.</p> <p>The Panel will continue to monitor the performance of the Learning Early Support Service and Child Protection & Family Support (written report in informal session and verbal update on key issues in public meeting). Panel will be asked for questions prior to the Panel meeting so that these can be shared with Senior Officers and Cabinet Members in advance of the Informal meeting.</p> <p>Members of the Panel who attend the Corporate Parenting Board will feedback on key issues to the Scrutiny Panel as appropriate.</p> <p>The Panel will receive for information the minutes from the Ambition Board meetings which are held quarterly.</p>	<p>Every meeting</p> <p>Every meeting</p> <p>Every meeting</p> <p>Quarterly</p>
<p>Review of the Improvement Journey – ILACs Inspection</p>	<p>Tom Brailsford/Vicky Metherringham</p>	<p>The Panel will continue to review the Improvement Journey of Children's Service and receive regular updates of the ILACs Inspection and the outcome when it has been undertaken.</p>	<p>Immediate and ongoing</p>

		<p>The ILACS Self Evaluation May 2023 and Self Evaluation Summary was circulated to the Panel for consideration in June 2023. The Panel will consider the ILACS Self Evaluation (SEF) and the Strengths and Weaknesses Questionnaires (SDQs) and agree what elements may be relevant to this work.</p> <p>The Chair of the Panel attended a Webinar on ILACS preparation.</p>	
Review of Children’s Residential Homes and functions	Kieran Lord	The Panel will review the Children’s Residential Homes and functions and officers will update the Panel on visits to the Homes as appropriate.	Within next 12 months
Quality Assurance – impact of auditing the Children’s Service	Vicky Metheringham/Robert Fordyce/Service Directors in Children’s	<p>The Panel will consider the Quality Assurance impact of auditing the Children’s Service, what difference it was making to children’s lives.</p> <p>Informal Panel meeting on 1st December 2023 The Panel will consider a Quarterly Overview report on Quality Assurance and the impact of auditing the Children’s Service.</p>	<p>In next 6 months</p> <p>1st December 2023</p>
Educational and learning Outcomes <ul style="list-style-type: none"> - Our Kirklees Futures Learning Strategy 	Jo-Anne Sanders/Narinder Kaur/Paul Caladine/Emma Brayford	<p>The Panel will scrutinise/consider the following areas –</p> <ul style="list-style-type: none"> - That the Panel are given the opportunity to contribute to the restructuring and reshaping of the Education and Learning Partnership Board; - future updates on how the Learning Service and Cabinet Members are scrutinising the educational outcomes; - longitudinal educational outcomes for the next 5 to 10 years, including 16+ and beyond. - That the Panel be invited to be involved in the development of the Transformation Plan going forward and that officers build into the action plan how the Panel might scrutinise the inspection outcomes; - To focus on the impact and effect of ethnicity, gender and socio-economic factors on educational outcomes; 	

		<ul style="list-style-type: none"> - Exclusions and attendance updates <p>Informal Panel meeting on 22 Sept 2023 Panel The Panel will consider an update giving the headlines of KS1, KS2 and GCSE and A Level Outcomes which will include an early synopsis of how well done overall, an analysis will be available later in the Autumn Term.</p> <p>Invite to the Our Kirklees Futures Learning Summit and Joint Headteacher Session on 27th June 2023 The Panel have been invited to attend the Learning Summit on the 27th June 2023 at the John Smith's Stadium. The Learning Summit will focus on broad obsessions of Inclusion, Equity and Resilience and introduces the golden thread of Transition – moments of change across the education journey. This is in response to some of the shared challenge we face across the education system. For the first time, the Learning Summit will be followed by a joint session of Primary, Secondary, Special and AP Headteachers, allowing all sectors to work together to meet our shared challenges.</p>	22.9.23 Panel
<p>Sufficiency for Children's Service (places/staffing resources)</p>	<p>Tom Brailsford and Service Directors</p>	<p>The Panel will consider future updates on vacancies and staff shortages within the Children's Service and the approaches being taken by the service to bring professionals back into the workforce, eg retention packages. The Panel will also monitor this during visits to the Social Care Teams.</p> <p>Areas to be looked at by Panel (suggested by Service Directors) –</p> <ul style="list-style-type: none"> - Children's Social Care (Social Workers) - Foster carers - Residential Homes staff - Over provision of primary places 	<p>Within next 6 months</p>

<p>Potential changes to Young People’s Activity Team (YPAT) provision - Provides after school activities for C&YP with the most complex disabilities and needs</p>	<p>Kieran Lord/ Sara Miles ?</p>	<p>The Panel will visit the new premises at the Children’s Place Nursery, Netherfield Road, Ravensthorpe when fully operational. – add to visits list</p> <p>Panel to advise on areas of scrutiny.</p>	
<p>Partnership Arrangements</p>	<p>Vicky Metherington/Jo-Anne Sanders/Kieran Lord</p>	<p>The Panel will continue to scrutinise partnerships and boards during the 2023/24 municipal year, for example, Corporate Parenting Board and Health and Wellbeing Board, visits to internal teams and partners and the Panel can look at how data was collected and used to improve outcomes. The Panel can be represented at meetings, events and visits to internal teams and external providers and agree to focus on the following areas:-</p> <ul style="list-style-type: none"> • Data collection • Partnership working • Is the voice of the young person being heard? (as below) • Good practice • Delivery of quality service 	
<p>Voice of the Young Person</p>	<p>Tom Brailsford/Service Directors (Children’s Service)</p>	<p>The Panel will keep a watching brief on all areas of scrutiny by the Panel and explore whether the voice of the child was being heard, whether they are empowered to speak up and ensure that lessons have and are being learned.</p>	
<p>Special Educational Needs and High Needs (SEND)</p>	<p>Jo-Anne Sanders/Kieran Lord/Adrian Wisniewski</p>	<p>The Panel will scrutinise the following areas –</p> <ul style="list-style-type: none"> - Increase in special school places by the rebuild of Joseph Norton Academy and Woodley School and College - SEND Transformation Plan - the role of the voluntary sector partnerships - New provision – schools and additional resources - Sufficiency of SEND, foster care and residential care – key challenges 	<p>(ongoing)</p> <p>(within 6 months)</p> <p>(within 6 months)</p> <p>(ongoing)</p>

		<ul style="list-style-type: none"> - High Needs block funding (quarterly reports – Jo Sanders to confirm dates) - Visits to PCAN drop-in sessions to engage with parents of children with SEND and get their views and experiences on accessing the services. 	
Special Guardianship Orders (SGO's)	Vicky Metherringham/Kieran Lord/Jo-Anne Sanders	The Panel will scrutinise the support given to Special Guardianship Orders, not just financial but also to check they are getting the support they need.	Within next 6 months
Mental Health in Schools <ul style="list-style-type: none"> - Provision of service - Waiting lists 	Kieran Lord/Stewart Horn	<p>The Panel will scrutinise the experience verses the provision of service and seek feedback from service users on their perception on using the service.</p> <p>The Panel will also consider the fluctuation in the waiting times and trends for children's emotional health and wellbeing.</p>	
Transition of young people to adults	Vicky Metherringham/Kieran Lord/Jo-Anne Sanders	<p>The Panel will scrutinise the transition of young people to adults and check if the service is being managed well; receive information regarding the service offer (including C&K Careers) and how support is given to a child when they turn 18.</p> <p>The Panel will be invited to attend the Children's Access to Service Panel (CAS Panel) which is attended by partners from health, education and assists young people to develop relationships with Adult Social Care.</p> <p>The Panel will also consider the voice of the family as well as the child in this work.</p>	
<p>Lead Member Briefings (Bi-monthly LM Briefings with Cabinet Members for Learning and Children's; and Strategic Director/Service Directors in Children's Services during 23/24) – Actions from these meetings will be included within the Panel's Work Programme where appropriate</p>			

Elective Home Education	Jo-Anne Sanders	The Lead Member will keep a watching brief on any issues relating to Elective Home Education and consider updates regarding the overview of statistical neighbours.	Within next 12 months
Structure Review of multi-disciplinary teams	Vicky Metherringham	The Lead Member will receive updates on the structure review of multi-disciplinary teams where services are being brought together.	Sept 24 (23/24 municipal year)
School Improvement Offer	Jo-Anne Sanders	The Lead Member will receive regular updates regarding the following areas:- <ul style="list-style-type: none"> - Education and Learning Board - Early Years Development Board 	
Kirklees Support Offer to Schools	Jo-Anne Sanders/Dean Langton	The Lead Member will receive updates on the issues around budget management for schools, what role the local authority is taking in supporting schools and are multi academy schools included in this work.	

DRAFT

ENVIRONEMNT AND CLIMATE CHANGE SCRUTINY PANEL

Agenda Plan 2023/24

Meeting Date	Agenda Publish/ Report Deadline	Items	Officer Contact	Notes
14 th June 2023		Informal Meeting of the Panel to plan the work programme.	Jodie Harris	
4 th July 2023	Agenda Publish: 26 th June 2023 Report Deadline: 22 nd June 2023	Cumulative Impact Assessment White Rose Forest – Summary review 2022/23 and looking ahead to 2023/24	Russell Williams Guy Thompson	
30 th August 2023	Agenda Publish: 22 nd August 2023 Report Deadline: 17 th August 2023	Waste Strategy Review Learning from Snow Wardens (Winter Maintenance update)	Will Acornley Will Acornley / Catherine Little	October Cabinet September Cabinet
25 th October 2023	Agenda Publish: 17 th October 2023 Report Deadline: 12 th October 2023	Air Quality HDEN	Shaun Berry John Atkinson	

		Environmental Sustainability Strategy	Katherine Armitage	
29 th November 2023	Agenda Publish: 21 st November 2023 Report Deadline: 16 th November 2023	Waste Procurement Future Bereavement Services Offer	Will Acornley Paul Hawkins / Jenny Frear / Adele Poppleton	December Cabinet
10 th January 2024	Agenda Publish: 21 st December 2023 Report Deadline: 18 th December 2023	Parks and Greenspace Vision Events (Woven/Pride/Year of Music) TBC	Will Acornley / Catherine Little Adele Poppleton	
21 st February 2024	Agenda Publish: 13 th February 2024 Report Deadline: 8 th February 2024	Highways and Road Safety Parking Strategy Review		Use of Pesticides
27 th March 2024	Agenda Publish: 19 th March 2024 Report Deadline: 14 th March 2024	Statutory Food Hygiene Plan 2024 – 2025 and Statutory Health & Safety Plan 2024 - 2025		

Items scheduled:

- Cumulative Impact Assessment (July)
- White Rose Forest – Summary review 2022/23 and looking ahead to 2023/24 (July)
- Waste Strategy Review (August)
- Learning from Snow Wardens (August TBC)
- Air Quality Action Plan (October)
- Environmental Sustainability Strategy (October)
- Heat District Energy Network (October)
- Waste Procurement (Private Item) (November)
- Future Bereavement Services Offer (November)
- Parks and Greenspace Vision (January)
- Events (Woven/Pride/Year of Music) (January) TBC
- Highways and Road Safety (February)
- Parking Strategy Review (February)
- Statutory Food Hygiene Plan 2024 – 2025 / Statutory Health & Safety Plan 2024 – 2025 (March)

Items not yet scheduled:

- Fleet Replacement
- Street Lighting

Upcoming Panel visits Ideas:

- The EfW and MRF recycling facility.

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GROWTH & REGENERATION – SUGGESTED WORK PROGRAMME PRIORITIES 2023/24

PANEL MEMBERS:

Cllr Yusra Hussain	Lead Member
Cllr John Taylor	Panel Member
Cllr Tyler Hawkins	Panel Member
Cllr Harry McCarthy	Panel Member
Cllr Susan Lee-Richards	Panel Member
Cllr Zarina Amin	Panel Member
Chris Friend	Panel Member (Co-optee)
Jonathan Milner	Panel Member (Co-optee)

GOVERNANCE OFFICER: Jenny Bryce-Chan

FULL PANEL DISCUSSION				
ISSUE	APPROACH/AREAS OF FOCUS	OUTCOME/ACTIONS	STRATEGIC DIRECTOR/SERVICE DIRECTOR AND LEAD OFFICERS	DATE TO PANEL
Introduction to Growth & Reg	An introduction to the Growth and Regeneration Directorate	To enable Panel members to understand the service area and remit of the directorate	Joanne Bartholomew Portfolio holder – Cllr G Turner	3 July 2023
Housing Growth	- Bradley Park - Planning applications		Joanne Bartholomew Portfolio holders – Cllr C Scott/Cllr G Turner	3 July 2023
Small Centres Programme	- Update of small centres including budget. Holmfirth, Heckmondwike Cleckheaton and Marsden		Joanne Bartholomew Portfolio holder – Cllr G Turner	3 July 2023
Damp Mould and Condensation	- High volume of cases – bring a status update on the situation within the public and private rental sector		Naz Parkar Portfolio holder – Cllr C Scott	14 August 2023

Tenant Safety	To also include information on temporary accommodation/bed & breakfast		Naz Parkar Portfolio holder – Cllr C Scott	14 August 2023
Cultural Heart updates Gateways 3/4			Edward Highfield/Joanne Bartholomew Portfolio holder – Cllr G Turner	14 August 2023 Propose to move to Nov
Huddersfield Town Centre	Opportunity for panel to visit the area		Joanne Bartholomew Portfolio holder – Cllr G Turner	25 September 2023
Dewsbury Town Centre	Dewsbury Town Deal Board Opportunity for panel to visit the area		Joanne Bartholomew Portfolio holder – Cllr E Firth and Cllr G Turner	25 September 2023
Small Centres Programme	Batley Small Centre		Joanne Bartholomew Portfolio holder – Cllr G Turner	25 September 2023
Economic Strategy Refresh			Edward Highfield Cllr G Turner	20 November 2023
Local Plan Review	Remit of the Local Plan		Edward Highfield Cllr G Turner	20 November 2023
Business Centre Review	What will be the area of focus		Edward Highfield	20 November 2023

			Cllr G Turner	
Transport Strategy Invite rep from WYCA to the meeting	<ul style="list-style-type: none"> - Active Travel - Understanding the WYCA Transport Strategy - Reference to Greater Manchester and South Yorkshire Transport strategies 		Edward Highfield Portfolio holder: Cllr E Firth	15 January 2024
Transport Programme	<ul style="list-style-type: none"> - Delivery of individual transport schemes - What has been achieved so far and looking ahead - Transport & Work Act Order - TRU - How the programmes link to the wider strategy 		Edward Highfield Portfolio holder: Cllr E Firth	15 January 2024
Small Centres Programme	<ul style="list-style-type: none"> - Marsden 		Joanne Bartholomew Portfolio holder – Cllr G Turner	26 February 2024
Complaints Handling (Council Housing Tenants/Private Sector) Potential to invite chair of the Housing Board	<ul style="list-style-type: none"> Learning from ombudsman cases Should include private housing sector & supported housing Neighbour complaints Anti-social behaviour Repairs 		Naz Parkar/Jill Greenfield/Joanne Bartholomew Portfolio holder – Cllr C Scott	26 February 2024
Skills (post 16)			Edward Highfield	26 February 2024

			Cllr G Turner	Proposed to move to November links to Economic Strategy
Building Safety & Compliance Combined Action Plan <i>(Formerly known as Ad Hoc Scrutiny Recommendations)</i>			Naz Parkar Portfolio holder – Cllr C Scott	25 March 2024
Housing Growth (progress update from 3 July 2023)	To include - Homelessness - Adaptations - Building life-time homes - Impact on decrease in buy to let			25 March 2024
Review work programme				
PRE-DECISION				
Station to Stadium Regen work				

Meeting dates:

3 July 2023
14 August 2023
25 September 2023
20 November 2023
15 January 2023
26 February 2024
25 March 2024

HEALTH AND ADULT SOCIAL CARE SCRUTINY PANEL

MEMBERS: Cllr Bill Armer (Lead Member), Cllr Beverley Addy, Cllr Itrat Ali, Cllr Jo Lawson, Cllr Alison Munro, Cllr Habiban Zaman, Helen Clay (co-optee), Kim Taylor (co-optee).

SUPPORT: Richard Dunne, Principal Governance Officer and Yolande Myers, Principal Governance Officer

THEME/ISSUE	APPROACH AND AREAS OF FOCUS	OUTCOMES
<p>1. Resources of the Kirklees Health and Adult Social Care Economy</p>	<p>To consider the resources of the health and social care system in Kirklees to include:</p> <ul style="list-style-type: none"> • An overview of the financial position of the local health and social care system to include: the work that is being carried out to meet current year budgets; and to identify any risks. 	
<p>2. Capacity and Demand – Kirklees Health and Adult Social Care System</p>	<p>To monitor the work being done by Kirklees core physical providers to manage demand and catch up with delayed planned surgery, therapeutics, and diagnostics to include:</p> <ul style="list-style-type: none"> • Receiving updated data on waiting list times by service to assess progress against data received by the Panel last year (August 2022) to include: update on waiting times for children requiring dental extractions under general anaesthetic and actions being taken to reduce delays (see item 7). • An update on diagnostic waiting times. • An update on the management of waiting lists and plans to reduce and catch up with delays in planned surgery with a particular focus on the numbers of people waiting 52 weeks or longer. • Review of cancelled elective/ planned procedures. • Considering new developments and initiatives, such as the community diagnostic hubs, that are being introduced to address the backlog. 	

3. Joined up Care in Kirklees Neighbourhoods	<p>To continue to review the work of health services in the community to include:</p> <ul style="list-style-type: none"> • Assessing progress of the integration of services and workforce. • Considering the work that is being done locally to action the national delivery plan for recovering access to primary care. • An update on the work of community pharmacy and the proposals from Government and NHS on price concessions reform and relief measures to ease pressure on pharmacies. 	
4. Mental Health and Wellbeing	<p>An overarching theme that looks at services that focus on providing support in areas that cover mental health and wellbeing to include:</p> <ul style="list-style-type: none"> • A focus on access to inpatient services including the proposals for transforming Older People’s Mental Health Inpatient services. • Look at the work being undertaken by the Kirklees Integrated Wellness Service and the Thriving Kirklees Single point of Access Service with a focus on CAMHS. 	
5. Managing capacity and demand	<p>To look at the work that is being done in the community to reduce unnecessary admissions to hospital to include:</p> <ul style="list-style-type: none"> • Considering the actions and initiatives to support hospital avoidance and provide the appropriate level of care and support at or closer to home. • To look at the work being done by the local authority and Locala on providing reablement support to include work being done pre-discharge, during discharge and post discharge. • To review the data on the numbers of discharges and readmissions (after 28 days) from all health care settings over the last 12 months. 	

<p>6. Maternity Services</p>	<p>To follow up on the concerns of the Panel that women who live in Kirklees are currently unable to access a birth centre located in their local district to include:</p> <ul style="list-style-type: none"> • An update on the work being done by CHFT and MYHT to reintroduce birthing centres in Kirklees. • Establishing a timeline for the reopening of services and submission of the proposed maternity services model for Kirklees. • An update on maternity services workforce. • Formally agreeing next steps to include the approach to communicating and publicising the issue. 	
<p>7. Access to dentistry</p>	<p>To follow up on the concerns of the Panel regarding the significant delays for children requiring dental extractions under general anaesthetic to include:</p> <ul style="list-style-type: none"> • An update from Locala, CHFT and MYHT on the actions being taken to enable the availability of appropriately staffed theatre time to support the management of the waiting list. • Input from the West Yorks Integrated Care Board (WYICB) to include its response to the delays as the new commissioner of dental services in West Yorkshire. 	
<p>8. Kirklees Safeguarding Adults Board (KSAB) and the Care Quality Commission (CQC)</p>	<ul style="list-style-type: none"> • To receive and consider the KSAB Annual Report 2022/23 in advance of discussions with the KSAB Independent Chair to enable the Panel to identify areas of concern and/or interest. • Receive a presentation from CQC on the State of Care of regulated services across Kirklees. • To arrange a discussion with both KSAB and CQC to help provide the Panel with an overview of the quality and safety of adult social care provision. 	

<p>9. Adult Social Care (ASC)</p>	<p>To continue to focus on the services being delivered by Kirklees Adult Social Care to include:</p> <ul style="list-style-type: none"> • Considering the new CQC inspection areas of responsibility to understand the assurance regime. • Looking at the Council’s approach to preparing for the CQC inspections. • To look at emerging themes and outcomes from the CQC pilot inspection sites. • Workforce challenges. • Receive details of the broader range of changes that the Council is developing to improve the social care offer. 	
<p>10. Joined up hospital services in Kirklees.</p>	<p>To look at the work being developed by Calderdale and Huddersfield NHS Foundation Trust and Mid Yorkshire Teaching NHS Trust to provide joined up services in Kirklees to include:</p> <ul style="list-style-type: none"> • The approach to delivering non-surgical oncology services for Kirklees residents. • The approach being taken to develop the partnership working between the two trusts including details of other services that have the potential to be jointly delivered and/or supported. • Data to demonstrate the benefits to patients for those services that are jointly supported and/or delivered. 	
<p>11. External Consultancy</p>	<p>Adult social care has recently instructed an external commission consultant to support the identification of pathway and demand efficiencies. The commission will take the form of an exploration/analysis stage and then a potential change programme of work to embed efficiency opportunities.</p>	

Golden Threads:

Workforce recruitment and retention.

Impact of Covid-19.

Performance data to be included where appropriate to inform the individual strands of work.

Inequalities in health to include checking the work being done to promote the range of services and support available to deprived communities and actions/initiatives to increase uptake of services and screening programmes.

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OVERVIEW AND SCRUTINY MANAGEMENT COMMITTEE – WORK PROGRAMME 2023/24

MEMBERS: Councillors; Elizabeth Smaje (Chair), Bill Armer, Andrew Cooper, Yusra Hussain and Jackie Ramsay

SUPPORT: Sheila Dykes, Principal Governance and Democratic Engagement Officer

FULL PANEL DISCUSSION		
THEME / ISSUE	APPROACH / AREAS OF FOCUS	OUTCOMES / ACTIONS
1. Leader's Priorities 2023/24	The Leader will set out his portfolio priorities for 2023/24 and later in the municipal year will give an update	<u>1 August 2023</u>
2. Corporate Portfolio Holder's Priorities 2023/24	The Portfolio Holder will set out his priorities for 2023/24 and later in the municipal year will give an update	<u>1 August 2023</u>
3. Council Financial Management	<ul style="list-style-type: none"> • Quarterly Financial Management Reports. • Financial management areas of interest to scrutiny – focus to be confirmed 	
4. IT	<ul style="list-style-type: none"> • Potential for digitisation • Replacement of telephony system • Security 	
5. Communications	Pre-decision scrutiny of Communications Strategy	
6. Inclusion and Diversity	Monitoring work, including: <ul style="list-style-type: none"> • Inclusion and Diversity Strategy • Pre-decision scrutiny of the revised strategy • Inclusion and Diversity Annual Report 	
7. Council Plan	<ul style="list-style-type: none"> • Pre-decision scrutiny in respect of the development, and content, of the latest version of the Council Plan 	

8. Kirklees Communities Partnership Plan (Crime and Disorder) and Domestic Abuse Strategy	<ul style="list-style-type: none"> • Annual scrutiny of the Kirklees Communities Partnership Plan in accordance with statutory requirement under Section 19 of the Police and Justice Act 2006. (Community Safety Partnerships have a duty to develop a strategic plan to address multi-agency issues affecting quality of life for residents including crime and anti-social behaviour.) <i>(2022 – 2027 Plan endorsed by Cabinet 21.9.23 and adopted by Council 12.10.22)</i> • Kirklees Domestic Abuse Strategy – annual review. <i>(Current strategy 2022 to 2027 – endorsed by Cabinet 17.1.23)</i> 	
9. Corporate Safeguarding Policy	<ul style="list-style-type: none"> • Implementation of Policy <i>(adopted by Cabinet 8th March 2022, Council 13th July 2022)</i> • Further to the rollout of the refreshed policy; how it has worked in practice, the outputs, and feedback on training 	
10. Local Flood Risk Management	<ul style="list-style-type: none"> • Annual Review of the Council’s Flood Risk Management Plan, including progress against the Action Plan. • Pre-decision scrutiny of revised Local Flood Risk Management Strategy 	
11. Kirklees Active Leisure	<ul style="list-style-type: none"> • Briefing on the not-for-profit charity that manages ten leisure facilities throughout Kirklees, including the review taking a strategic approach to the future leisure centre offer 	
12. Procurement	<ul style="list-style-type: none"> • Challenges and future plans 	
13. Asset Management Strategy	<ul style="list-style-type: none"> • Pre-decision scrutiny of Asset Management Strategy, including proposals for engagement 	
14. Corporate Landlord Function	<ul style="list-style-type: none"> • Challenges and future plans 	

15. People Strategy/People Management	<ul style="list-style-type: none"> Impact for/on transformation 	
16. Ad Hoc Scrutiny Panel – Residential Housing Stock, Health and Safety Compliance	<ul style="list-style-type: none"> Monitoring of implementation of the recommendations contained within the Ad Hoc Panel’s final report 	
17. Overview of Scrutiny Work Programmes	<p>Maintain an overview of the Work Programmes of the four Panels:</p> <ul style="list-style-type: none"> Children’s Environment and Climate Growth and Regeneration Health and Adult Social Care <p>and receive regular updates from Lead Members</p>	<u>1st August 2023</u>
18. Social Isolation/Loneliness	<p>Scrutiny work in relation to social isolation and loneliness, with specific reference to the impacts of the Covid-19 pandemic:</p> <ul style="list-style-type: none"> Focus on evidence relating to young people. Production of final report 	

LEAD MEMBER BRIEFING ISSUES

THEME/ISSUE	APPROACH / AREAS OF FOCUS	LEAD OFFICER/NOTES
1. Risk	Risk reports circulated to Members of OSMC for consideration prior to each meeting.	Briefings held with the Council’s Head of Risk on regular basis in line with risk reporting schedule.
2. Performance Reporting	Performance reports circulated to Members of OSMC for consideration prior to each meeting	
3. Budget Engagement		LM Briefing tba
4. Innovative Working in Kirklees		LM briefing tba
5. Challenges to Delivery		LM briefing tba
6. Grant Funding Distribution to Anchor Organisations	Update on contract, including locality plans to be shared Update on contract, including locality plans to be shared	
7. Regional Working	Including:	

	<ul style="list-style-type: none"> - The mechanics of how Kirklees is working with the WYMCA and the relationship between the two. - Funding streams and Kirklees approach - How funding bids are considered - The project plan <p>To include:</p> <ul style="list-style-type: none"> • Meetings with Kirklees Members of WYMCA Scrutiny Committees • Funding and Kirklees' approach 	
8. Primary Care Networks and Local Health Improvement	Approach to engagement and communication with Ward Councillors on arrangements that span more than one ward such as PCNs and schools as community hubs.	Information awaited re future PCN landscape (role of wider teams involved with primary care and development of place-based approach to health outcomes, CG&AC)
9. Armed Forces Covenant	Monitor the Council's work in relation to the Armed Forces Covenant.	
10. Data and Insight Strategy	Update	
11. Libraries Service	Update	LM Briefing arranged